

# Application & Information Packet

**UAFS**<sup>TM</sup>

UNIVERSITY OF ARKANSAS - FORT SMITH

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College of Health Sciences

Bachelor of Science in Nursing Degree

**BSN PROGRAM**



Mail to: University of Arkansas - Fort Smith
College of Health Sciences
Advising Coordinator
P O Box 3649
Fort Smith, Arkansas 72913-3649

Application for Admission
Bachelor of Science in Nursing (BSN)

- 1. Complete this application. (Type or print legibly)
2. If classes are in progress at another institution, please attach a schedule of those classes.

Name Last First Middle Maiden

Cell Phone# Home Phone# Work Phone#

E-mail Address

Mailing Address Street Number or P O Box City State Zip

Student ID# Date of Birth

\*Have you ever been charged and/or convicted of a misdemeanor Yes No and/or felony? Yes No
\*Do you have any pending cases? Yes No If yes, identify your next court date.

Have you been previously enrolled in a nursing program? Yes No. If you answered yes, please complete the following.

- 1. Indicate the institution, program and dates of attendance:
2. Indicate status: Graduated Dismissed (explain) Other (explain)
3. Attach a letter of good standing from the above mentioned school of nursing if you did not complete the program.

List all Colleges, Universities, or Other Schools Attended (if more room needed, please continue on back).

Table with 2 columns: Institution, Dates Attended. Rows 1 and 2.

\*Have you completed all of the prerequisite courses for the BSN Program? Yes No
If you answered no, please list any outstanding prerequisites and when you plan to complete them.

\* I understand that I shall not be considered for the program until I have been admitted to UAFS and submitted all required documentation. I understand that any notification of admission will be contingent upon a background check being accepted by all clinical agencies. Further, I understand acceptance is pending successful completion off all prerequisite courses. I understand and have read the BSN Program Statement.

I, the below signed individual, hereby declare that to the best of my knowledge and ability, the information in this application is true and factual. I understand that false, misleading, or incomplete statements could lead to my subsequent dismissal or rejection as a nursing student.

Student Signature Date



## Bachelor of Science in Nursing Degree (BSN) PROGRAM STATEMENT

The Bachelor of Science in Nursing (BSN) Program in the Carolyn McKelvey Moore School of Nursing is a part of the College of Health Sciences (CHS) at the University of Arkansas - Fort Smith (UAFS). The BSN program is accredited by the Accreditation Commission for Education in Nursing (ACEN) and approved by the Arkansas State Board of Nursing (ASBN). Students desiring admission to the BSN Program need to be aware of and understand the following information related to admission, progression, and graduation.

### ADMISSION

#### Admission Criteria

To be considered for admission into the program, students must meet the following criteria:

- 1) Complete university admission requirements to include submission of official transcripts from **all** colleges/universities attended
- 2) Have a minimum 2.50 cumulative grade point average (GPA) for all college course work (including transfer work and excluding developmental courses) and be in good academic standing
- 3) Complete required prerequisite courses for the program with a minimum grade of "C" or higher in each course prior to fall or spring entry; prerequisite courses are the first three semesters as listed on the degree plan for a total of 43 hours
- 4) Students may not attempt any course more than twice and be eligible for admission into the nursing program.

**NOTE:** The application process for the BSN Program requires a criminal background check. Many clinical facilities require a criminal background check and/or drug screen on CHS students and have the authority to deny clinical training in their facility, secondary to the outcome of either screening. Students unable to practice in any clinical agency because of the outcome of either screening will be unable to complete the program objectives, thereby revoking admission into a program or halting continued progression in the student's program of study. RN licensure requires a state and federal criminal background check. Students who have been convicted of a crime, including those that are sealed or expunged, must seek permission from the ASBN to write the licensure exam to become a registered nurse (see Addendum). The criminal background check information and frequently asked questions are located on the ASBN website at [www.arsbn.org](http://www.arsbn.org); click on the Licensing tab.

#### Application

Admission into the BSN Program is competitive. Students who meet the minimum criteria identified above are eligible to submit an application for admission.

- 1) **Application Deadline** - March 1<sup>st</sup> for fall entry into the program and October 1<sup>st</sup> for spring entry into the program
- 2) Eligible students must submit an application for admission to the Advising Coordinator for the College of Health Sciences prior to the application deadline

#### Selection

Selection is based on the following system:

- Quality Points earned for prerequisite and any additional courses on BSN degree plan (college credit earned through CLEP or AP for a course will not be for used ranking purposes.) 60%
- Cumulative GPA 40%

**NOTE:** In the event that applicants have identical ranking scores, priority will be given to the student with the highest cumulative GPA. The top applicants will be offered positions for the available seats in the BSN Program. **Meeting the minimum criteria for admission or taking courses on the BSN degree plan does not guarantee admission into the program. Students not admitted must reapply to be considered for another semester. Students identified as alternates are not guaranteed a position in the next class.**

## Additional Documentation

Students admitted into the BSN Program must submit the following additional documentation prior to fall or spring entry:

- Health Care Provider Statement/Medical Release form
- Proof of immunizations
- CPR Certification: American Heart Association Basic Life Support for Healthcare Providers (BLS)
- Criminal Background Check
- Drug Screen

**Note:** Many clinical facilities require a criminal background check and/or drug screen on CHS students and have the authority to deny clinical training in their facility, secondary to the outcome of either screening. Students unable to practice in any clinical agency because of the outcome of either screening will be unable to complete the program objectives, thereby revoking admission into a program or halting continued progression in the student's program of study.

## **PROGRESSION**

Science courses taken more than five years prior to entering the program will be evaluated on an individual basis by the Executive Director of the Carolyn McKelvey Moore School of Nursing and the Dean of the College of Health Sciences. See your advisor for more information and to request a science course evaluation.

The BSN Program is competency based in skills and theory. A student must demonstrate satisfactory clinical performance, 100 percent mastery on all Competency Performance Evaluations (CPE), and maintain a minimum average cumulative score of 77 percent on Competency Performance Assessments (CPA) including the final CPA for each course.

A student dropped for academic or any other reason may apply for readmission if in compliance with the UAFS Student Academic Progress Policy as outlined in the course catalog. A student who discontinues the nursing sequence for academic or any other reason must petition for readmission to the BSN Program. The readmission requirements are found in the BSN Student Handbook (see the Readmission Criteria & Procedure Policy). The student is not guaranteed a position for readmission. A student who is readmitted is accountable for the degree requirements in effect at the time of readmission.

A grade of "C" or better is required in ALL courses applicable to the Bachelor of Science in Nursing degree.

## **GRADUATION**

- To earn an BSN degree, a student must earn a grade of "C" or better in all required courses applicable to the BSN Program; earn a minimum of 2.00 cumulative GPA in all course work required for the major and/or minor areas; and earn a minimum of a 2.00 cumulative GPA on all work attempted at the University.
- The student must meet with the Advising Coordinator to complete the graduation application one year prior to intended graduation.

After being granted the Bachelor of Science in Nursing degree, the student is eligible to apply to take the National Council Licensure Exam for a registered nurse (NCLEX-RN).

**NOTE:** RN licensure requires a state and federal criminal background check. Students who have been convicted of a crime, including those that are sealed or expunged, must seek permission from the ASBN to write the licensure exam to become a registered nurse (see Addendum).

I have read and understand this program statement.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Note: Information is subject to change. Please check for current information before applying to the program.

## ADDENDUM

### Arkansas State Board of Nursing -- NURSE PRACTICE ACT 17-87-312. Criminal background checks.

(a)(1) Each first-time applicant for a license issued by the Arkansas State Board of Nursing shall apply to the Identification Bureau of the Department of Arkansas State Police for a state and national criminal background check, to be conducted by the Federal Bureau of Investigation.

(a)(2) At the time a person applies to an Arkansas nursing educational program, the program shall notify the applicant in writing of the provisions and requirements of this section.

(b) The check shall conform to the applicable federal standards and shall include the taking of fingerprints.

(c) The applicant shall sign a release of information to the Board and shall be responsible to the Department of Arkansas State Police for the payment of any fee associated with the criminal background check.

(d) Upon completion of the criminal background check, the Identification Bureau of the Department of Arkansas State Police shall forward to the Board all information obtained concerning the applicant in the commission of any offense listed in subsection (e) of this section.

(e) Except as provided in subdivision (l)(1) of this section, a person shall not be eligible to receive or hold a license issued by the Board if that person has pleaded guilty or nolo contendere to, or been found guilty of any of the following offenses by a court in the State of Arkansas or of any similar offense by a court in another state or of any similar offense by a federal court:

- (1) Capital murder as prohibited in §5-10-101;
- (2) Murder in the first degree as prohibited in §5-10-102 and murder in the second degree as prohibited in §5-10-103;
- (3) Manslaughter as prohibited in §5-10-104;
- (4) Negligent homicide as prohibited in §5-10-105;
- (5) Kidnapping as prohibited in §5-11-102;
- (6) False imprisonment in the first degree as prohibited in §5-11-103;
- (7) Permanent detention or restraint as prohibited in §5-11-106;
- (8) Robbery as prohibited in §5-12-102;
- (9) Aggravated robbery as prohibited in §5-12-103;
- (10) Battery in the first degree as prohibited in §5-13-201;
- (11) Aggravated assault as prohibited in §5-13-204;
- (12) Introduction of controlled substance into the body of another person as prohibited in §5-13-210;
- (13) Terroristic threatening in the first degree as prohibited in §5-13-301;
- (14) Rape as prohibited in §5-14-103;
- (15) Sexual indecency with a child as prohibited in §5-14-110;
- (16) Sexual assault in the first degree, second degree, third degree, and fourth degree as prohibited in §5-14-124 through §5-14-127;
- (17) Incest as prohibited in §5-26-202;
- (18) Felony offenses against the family as prohibited in §5-26-303 through §5-26-306;
- (19) Endangering the welfare of an incompetent person in the first degree as prohibited in §5-27-201;
- (20) Endangering the welfare of a minor in the first degree as prohibited in §5-27-205 and endangering the welfare of a minor in the second degree as prohibited in §5-27-206;
- (21) Permitting abuse of a child as prohibited in §5-27-221(a)(1) and (3);
- (22) Engaging children in sexually explicit conduct for use in visual or print media, transportation of minors for prohibited sexual conduct, pandering or possessing visual or print medium depicting sexually explicit conduct involving a child, or use of a child or consent to use of a child in a sexual performance by producing, directing, or promoting a sexual performance by a child as prohibited in §5-27-303 through §5-27-305, §5-27-402, and §5-27-403;
- (23) Felony adult abuse as prohibited in §5-28-103;
- (24) Felony theft of property as prohibited in §5-36-103;
- (25) Felony theft by receiving as prohibited in §5-36-106;
- (26) Arson as prohibited in §5-38-301;
- (27) Burglary as prohibited in §5-39-201;
- (28) Felony violation of the Uniform Controlled Substances Act §5-64-101 through §5-64-608;
- (29) Promotion of prostitution in the first degree as prohibited in §5-70-104;
- (30) Stalking as prohibited in §5-71-229;

- (31) Criminal attempt, criminal complicity, criminal solicitation, or criminal conspiracy as prohibited in §§5-3-201, 5-3-202, 5-3-301, and 5-3-401, to commit any of the offenses listed in this subsection;
- (32) Computer child pornography as prohibited in §5-27-603; and
- (33) Computer exploitation of a child in the first degree as prohibited in §5-27-605.

(f)(1)(A) The Board may issue a nonrenewable temporary permit for licensure to a first-time applicant pending the results of the criminal background check.

(B) The permit shall be valid for no more than six (6) months.

(2) Except as provided in subdivision (1) of this section, upon receipt of information from the Identification Bureau of the Department of Arkansas State Police that the person holding the letter of provisional licensure has pleaded guilty or nolo contendere to, or has been found guilty of, any offense listed in subsection (e) of this section, the Board shall immediately revoke the provisional license.

(g)(1) The provisions of subsections (e) and subdivision (f)(2) of this section may be waived by the Board upon the request of:

(A) An affected applicant for licensure; or

(B) The person holding a license subject to revocation.

(2) Circumstances for which a waiver may be granted shall include, but not be limited to, the following:

(A) The age at which the crime was committed;

(B) The circumstances surrounding the crime;

(C) The length of time since the crime;

(D) Subsequent work history;

(E) Employment references;

(F) Character references; and

(G) Other evidence demonstrating that the applicant does not pose a threat to the health or safety of the public.

(h)(1) Any information received by the Board from the Identification Bureau of the Department of Arkansas State Police pursuant to this section shall not be available for examination except by:

(A) The affected applicant for licensure, or his authorized representative; or

(B) The person whose license is subject to revocation or his or her authorized representative.

(2) No record, file, or document shall be removed from the custody of the Department of Arkansas State Police.

(i) Any information made available to the affected applicant for licensure or the person whose license is subject to revocation shall be information pertaining to that person only.

(j) Rights of privilege and confidentiality established in this section shall not extend to any document created for purposes other than this background check.

(k) The Board shall adopt the necessary rules and regulations to fully implement the provisions of this section.

(l)(1) For purposes of this section, an expunged record of a conviction or a plea of guilty or nolo contendere to an offense listed in subsection (e) of this section shall not be considered a conviction, guilty plea, or nolo contendere plea to the offense unless the offense is also listed in subdivision (l)(2) of this section.

(2) Because of the serious nature of the offenses and the close relationship to the type of work that is to be performed, the following shall result in permanent disqualification:

(A) Capital murder as prohibited in §5-10-101;

(B) Murder in the first degree as prohibited in §5-10-102 and murder in the second degree as prohibited in §5-10-103;

(C) Kidnapping as prohibited in §5-11-102;

(D) Rape as prohibited in §5-14-103;

(E) Sexual assault in the first degree as prohibited in §5-14-124 and sexual assault in the second degree as prohibited in §5-14-125;

(F) Endangering the welfare of a minor in the first degree as prohibited in §5-27-205; and endangering the welfare of a minor in the second degree as prohibited in §5-27-206;

(G) Incest as prohibited in §5-26-202;

(H) Arson as prohibited in §5-38-301;

(I) Endangering the welfare of incompetent person in the first degree as prohibited in §5-27-201; and

(J) Adult abuse that constitutes a felony as prohibited in §5-28-103.

<http://www.arsbn.arkansas.gov/forms/Documents/NursePracticeAct.July.2015.pdf>

# Bachelor of Science in Nursing Program

## Admission, Selection, and Progression Chart

### PRE-ADMISSION

- Students are admitted to UAFS through the *Office of Admissions and School Relations*
- Students are advised by a faculty advisor in the College of Health Sciences

### ADMISSION REQUIREMENTS

- 1) Complete university admission requirements to include submission of official transcripts from all college/universities attended
- 2) Have a minimum 2.50 cumulative GPA for all college course work (including transfer work and excluding developmental courses) and be in good academic standing
- 3) Complete required prerequisite courses for the program with a minimum grade of "C" or higher in each course prior to fall or spring entry; prerequisite courses are the first three semesters as listed on the degree plan for a total of 43 hours
- 4) Students may not attempt any course more than twice and be eligible for admission into the nursing program.

**\*NOTE:** Meeting the MINIMUM criteria does not guarantee admission into the program.

### ESTIMATED COST OF ATTENDANCE

In State	\$36,422
Out-of-State	\$67,622

**NOTE:** The application process for the BSN Program requires a criminal background check. Many clinical facilities require a criminal background and/or drug screen on CHS students and have the authority to deny clinical training in their facility, secondary to outcome of either screening. Students unable to practice in any clinical agency because of the outcome of either screening will be unable to complete the program objectives, thereby revoking admission into a program or halting continued progression in the student's program of study. RN licensure requires a state and federal criminal background check. Students who have been convicted of a crime, including those that are sealed or expunged, must seek permission from the Arkansas State Board of Nursing to write the licensure exam to become a registered nurse.

### PREREQUISITE COURSES

ENGL	1203	Composition I
MATH	1403	College Algebra
SPCH	1203	Intro to Speech Communication
PSYC	1163	General Psychology
CHEM	1303/1301	Chemical Principles/Lab*
ENGL	1213	Composition II
Fine Arts Requirement – 3 hrs (See Advising Guide)		
Social Science Requirement – 3 hrs (See Advising Guide)		
PSYC	2963	Life Span Developmental Psychology
BIOL	2203/2201	Human Anatomy/Lab*
BIOL	2213/2211	Human Physiology/Lab*
BIOL	1463/1461	Microbiology and Immunology/Lab*
History/Government Requirement – 3 hrs (See Advising Guide)		

*\*Science courses taken more than five years prior to entering the program will be evaluated on an individual basis by the Executive Director and the Dean. See your advisor for more information and to request a science course evaluation.*

### ACCEPTANCE

- The top applicants will be offered positions for the available seats in the BSN program
- Upon acceptance into the program, students must submit additional documentation:

- 1) Health Care Provider Statement/Medical Release Form
- 2) Proof of current immunizations
- 3) CPR certification: American Heart Association Basic Life Support for Healthcare Providers
- 4) Criminal background check
- 5) Drug Screen

### APPLICATION & SELECTION

Students who meet the admission criteria are eligible to submit an application for admission.

- 1) **Application Deadline** – March 1 for fall entry into the program and October 1 for spring entry into the program
- 2) Eligible students must submit an application for admission to the Advising Coordinator for the College of Health Sciences prior to the application deadline

Selection is based on the following weighted system:

- Quality Points earned for courses on BSN degree plan (college credit through CLEP or AP for a course will not be used for ranking purposes.) - 60%
- Cumulative GPA – 40%

### LICENSURE

After being granted the Bachelor of Science in Nursing degree, the student is eligible to apply to take the National Council Licensure Exam for a registered nurse (NCLEX-RN).

### PROGRESSION

- A student must demonstrate satisfactory clinical performance, 100 percent mastery on all Competency Performance Evaluations (CPE), and maintain a minimum average cumulative score of 77 percent on Competency Performance Assessments (CPA) including the final CPA for each course.
- A student dropped for academic or any other reason may apply for readmission if in compliance with the UAFS Student Academic Progress Policy. A student who discontinues the sequence for academic or any other reason must petition for readmission to the BSN Program. The student is not guaranteed a position for readmission. A student who is readmitted is accountable for the degree requirements in effect at the time of readmission.
- A grade of "C" or better is required in all courses applicable to the Bachelor of Science in Nursing.

### GRADUATION

- A student must earn a grade of "C" or better in all required courses applicable to the BSN Program; earn a minimum of 2.00 cumulative GPA in all course work required for the major and/or minor areas; and earn a minimum or a 2.00 cumulative GPA on all work attempted at the University.
- A student must meet with the Advising Coordinator to complete the graduation application one year prior to intended graduation.
- After being granted the BSN degree, the student is eligible to apply to take the National Council Licensure Exam for a registered nurse (NCLEX-RN).