

Application & Information Packet

UAFSTM

UNIVERSITY OF ARKANSAS - FORT SMITH

College of Health Sciences

Associate of Applied Science Degree

SURGICAL TECHNOLOGY



Mail to: University of Arkansas - Fort Smith
College of Health Sciences
Advising Coordinator
P O Box 3649
Fort Smith, Arkansas 72913-3649

Application for Admission Associate of Applied Science Degree in Surgical Technology

1. Complete this application. (Type or print legibly)
If classes are in progress at another institution, please attach a schedule of those classes.

Name _____
Last First Middle Maiden

Cell Phone# _____ Home Phone# _____ Work Phone# _____

E-mail Address _____

Mailing Address _____
Street Number or P O Box City State Zip

Student ID# _____ Date of Birth _____

*Have you ever been charged and/or convicted of a misdemeanor Yes No **and/or** felony? Yes No
*Do you have any pending cases? Yes No If yes, identify your next court date. _____

If this is a request for reentry, please supply the following information:

1. Date you left program, grade, and reason for leaving: _____
2. Work experience since leaving program: _____

List **all** Colleges, Universities, or Other Schools Attended:

Institution	Dates Attended	Hrs. Attempted	GPA
1. _____			
2. _____			
3. _____			

* I understand that I shall not be considered for the program until I have been admitted to UAFS and submitted all required documentation. I understand that any notification of admission will be contingent upon a background check being accepted by all clinical agencies. Further, I understand acceptance is pending successful completion off all prerequisite courses. I understand and have read the Surgical Technology Program Statement.

I, the below signed individual, hereby declare that to the best of my knowledge and ability, the information in this application is true and factual. I understand that false, misleading, or incomplete statements could lead to my subsequent dismissal or rejection as a surgical technology student.

Student Signature

Date



Associate of Applied Science Degree in Surgical Technology **PROGRAM STATEMENT**

The Surgical Technology Program is a part of the College of Health Sciences (CHS) at the University of Arkansas - Fort Smith (UAFS). The Surgical Technology Program is accredited by the Accreditation Review Council on Education in Surgical Technology and Surgical Assisting (ARC/STSA) – a CAAHEP Recognized Committee on Accreditation and sponsored by the American College of Surgeons. Students desiring admission to the Surgical Technology Program need to be aware of and understand the following information related to admission, progression, and graduation.

ADMISSION

Admission Criteria

To be considered for admission to the program, students must meet the following criteria:

- 1) Complete university admission requirements to include submission of official transcripts from all colleges/universities attended
- 2) Have a minimum 2.00 cumulative grade point average (GPA) for all college course work (including transfer work and excluding developmental courses) and be in good academic standing
- 3) Complete required prerequisite courses for the program with a minimum grade of “C” or higher in each course prior to fall entry; prerequisite courses are the first two semesters as listed on the degree plan for a total of 28 hours
- 4) Take the Psychological Services Bureau (PSB) Health Occupations Aptitude Examination
*For more information about testing, go to <http://www.uafs.edu/testing/tests>

Application

Admission into the Surgical Technology Program is competitive. Students who meet the minimum criteria identified above are eligible to submit an application for admission.

- 1) **Application Deadline** - April 15 for fall entry into the program
- 2) Eligible students must submit an application for admission to the Advising Coordinator for the College of Health Sciences prior to the application deadline

Selection

Selection is based on the following weighted system:

Phase One

- Quality Points earned for prerequisites courses on the Surgical Technology degree plan (college credit earned through CLEP or AP for a course will not be used for ranking purposes.) 40%
- Score earned on the PSB Exam 30%
- Cumulative GPA 30%

NOTE: In the event that applicants have identical ranking scores, priority will be given to the student with the highest cumulative GPA. The top 25 applicants after Phase One of the selection process will proceed to Phase Two.

Phase Two

- Interview

NOTE: Following the completion of Phase Two, the top applicants will be offered positions for the available seats in the Surgical Technology Program. **Meeting the minimum criteria for admission or taking courses on the Surgical Technology degree plan does not guarantee admission into the program. Students not admitted must reapply to be considered for another semester. Students identified as alternates are not guaranteed a position in the next class.**

Additional Documentation

Students admitted into the Surgical Technology Program must submit the following additional documentation prior to fall entry:

- Health Care Provider Statement/Medical Release form
- Proof of immunizations
- CPR Certification: American Heart Association Basic Life Support for Healthcare Providers (BLS)
- Criminal Background Check
- Drug Screen

Note: Many clinical facilities require a criminal background check and/or drug screen on CHS students and have the authority to deny clinical training in their facility, secondary to outcome of either screening. Students unable to practice in any clinical agency because of an adverse or negative background check will be unable to complete the program objectives, thereby revoking admission into a program or halting continued progression in the student's program of study.

PROGRESSION

Science courses taken more than five years prior to entering the program will be evaluated on an individual basis by the Executive Director of the Surgical Technology Program and the Dean of the College of Health Sciences. See your advisor for more information and to request a science course evaluation.

The Surgical Technology Program is competency based. To continue in the program, a student must maintain a 75 percent average in clinical performance and a 75 percent average through each didactic course.

A student dropped for academic or any other reason may apply for readmission if in compliance with the UAFS Student Academic Progress Policy as outlined in the course catalog. A student who discontinues the surgical technology sequence for academic or any other reason must petition for readmission to the Surgical Technology Program. The readmission requirements are found in the Surgical Technology Program Policy and Procedure Manual (see the Readmission Criteria & Procedure Policy). The student is not guaranteed a position for readmission. A student who is readmitted is accountable for the degree requirements in effect at the time of readmission.

A grade of "C" or better is required in ALL courses applicable to the Associate of Applied Science degree in Surgical Technology.

GRADUATION

To earn a Surgical Technology degree, a student must earn a grade of "C" or better in all required courses applicable to the Surgical Technology Program; earn a minimum of 2.00 cumulative GPA in all course work required for the major; and earn a minimum of a 2.00 cumulative GPA on all work attempted at the University. The student must meet with the Advising Coordinator for the College of Health Sciences to complete the graduation application one year prior to intended graduation.

Per the ARC/STSA, the student must sit for the national certification examination to become a Certified Surgical Technologist (CST) prior to graduation.

I have read and understand this program statement.

Student Signature _____ Date _____

Note: Information is subject to change. Please check for current information before applying to the program.

- Q.** How do I get into the Surgical Technology Program?
- A.** Submit an application and all supporting documentation prior to the April 15 deadline to the Advising Coordinator for the College of Health Sciences.
- Q.** When may I enter the Surgical Technology Program?
- A.** Each year one class is admitted in April that begins in the fall semester.
- Q.** Are there any prerequisite courses to be taken before entering the program?
- A.** Yes, some of the courses are general education courses required for an associate degree in Arkansas. A good foundation in all these subjects is essential for success in the Surgical Technology Program. The first two semesters listed on the degree plan are prerequisite courses and must be completed before entry in the fall semester.
- Q.** How are applicants selected?
- A.** The selection process is based on a weighted scoring system using the PSB examination, quality points earned for prescribed coursework, personal interview, and cumulative grade point average.
- Q.** May I attend the program on a part-time basis?
- A.** No, upon acceptance into the program it takes one year of full-time attendance to complete.
- Q.** What career opportunities are available?
- A.**
- | | | |
|---|--|-----------------------------------|
| • Private Technologists for Surgeons
Main Operating Rooms in Acute
Care Hospitals | • Traveling Surgical
Technologists | • Materials/Equipment Manager |
| • Ambulatory Surgery Suites | • Organ and Tissue
Procurement Technician | • Central Service Manager |
| • Physician Offices | | • Veterinarian Surgical Assistant |
| | | • Medical Sales Representative |
- Most surgical technologists are employed in hospitals and adjacent outpatient surgery centers. Positions are also open in physicians' clinics, free-standing surgery centers, veterinary clinics, as a traveling technologist, and as a private physician's assistant.
- Q.** How is the job market?
- A.** Salaries and benefits vary according to experience, ability, and geographic location. Recent surveys reveal a predicted need for 25% more surgical technologists by the year 2018.
- Q.** What are the costs of the program?
- A.** Estimated cost for the 2014-2015 school year is \$14,264 for in-state residents (includes AR, OK, MO, TN, MS, LA, TX) and \$28,724 for out-of-state residents. Costs may change without notice, other fees may apply, and additional costs may be incurred throughout the program's entirety. See the Surgical Technology web page for more details.

Surgical Technology Program

Admission, Selection, and Progression Chart

PRE-ADMISSION

- 1) Students are admitted to UAFS through the *Office of Admissions and School Relations*
- 2) Students are advised by *Student Advisement and Career Planning* until accepted into the College of Health Sciences Surgical Technology Program

ADMISSION REQUIREMENTS

- 1) Complete university admission requirements to include submission of official transcripts from all college/universities attended
- 2) Have a minimum 2.00 cumulative GPA for all college course work (including transfer work and excluding developmental courses) and be in good academic standing
- 3) Complete required prerequisite courses for the program with a minimum grade of "C" or higher in each course prior to fall entry; prerequisite courses are the first two semesters as listed on the degree plan for a total of 28 hours
- 5) Take the PSB Health Occupations Aptitude Exam

ESTIMATED COST OF ATTENDANCE

In State	\$14,264
Out of State	\$28,724

PRESCRIBED COURSES (112 points possible)

BIOL	1153/1151	Biological Science/Lab*
MATH	1403	College Algebra
BIOL	2203/2201	Human Anatomy/Lab*
BIOL	1463/1461	Microbiology & Immunology/Lab*
ENGL	1203	Composition I
ENGL	1213	Composition II
HLTH	1473	Medical Terminology
PSYC	1163	General Psychology
ITA	1051	Computer-Word Processing

*See catalog for prerequisites and/or corequisites

Science courses taken more than five years prior to entering the program will be evaluated on an individual basis by the Executive Director and the Dean. See your advisor for more information and to request a science course evaluation.

PSB PRE-ENTRANCE EXAM
(380 points possible)
Psychological Services Bureau Health Occupations Aptitude Exam (PSB)

- May be taken once per year
- Score is valid for two years
- Most recent score will be used for ranking purposes

ACCEPTANCE

- The students with the top scores are accepted into the program
- Upon acceptance into the program, students must submit the following, additional documentation:
 - 1) Health Care Provider Statement/ Medical Release Form
 - 2) Proof of current immunizations
 - 3) CPR certification: AHA Basic Life Support for Healthcare Providers (BLS)
 - 4) Criminal Background Check
 - 5) Drug Screen

PROGRESSION

- To continue in the program, a student must maintain satisfactory clinical performance and a 75% average through each didactic course
- A student dropped for academic or any other reason may apply for readmission if in compliance with the UAFS Student Academic Progress Policy. A student who discontinues the sequence for academic or any other reason must petition for readmission to the Surgical Technology program. The student is not guaranteed a position for readmission. A student who is readmitted is accountable for the degree requirements in effect at the time of readmission.
- A grade of "C" or better is required in all courses applicable to the AAS in Surgical Technology
- SURGICAL TECHNOLOGY COURSES must be taken in the following sequence:

FALL SEMESTER:

 - SUR 1526 Surgical Technology Procedures I
 - SUR 153A Surgical Technology Practicum I

SPRING SEMESTER:

 - SUR 1546 Surgical Technology Procedures II
 - SUR 155A Surgical Technology Practicum II

ADMISSIONS PROCESS TO APPLY: Students must meet ALL admission requirements

After taking the PSB and prior to the application deadline, students will submit an application to the Advising Coordinator for the College of Health Sciences.

- Application **deadline:** April 15th
- Admission is **highly competitive**
- Selection is based on the following weighted system:

Phase One

 - 30% Score earned on the PSB Exam
 - 40% Quality Points
 - 30% Cumulative GPA

Applicants ranked in the top 25 after Phase One will proceed to Phase Two.

In the event of identical scores, preferences will be given to the student with the highest **cumulative GPA**.

Phase Two

 - The Personal Interview

Following the completion of Phase Two, the top applicants will be offered positions for the available seats in the Surgical Technology Program.

GRADUATION

- A Student must earn a grade of "C" or better in all required courses applicable to the Surgical Technology Program; earn a minimum of 2.00 cumulative GPA in all course work required for the major; and earn a minimum or a 2.00 cumulative GPA on all work attempted at the University.
- See the Advising Coordinator to submit an application for graduation one year prior to intended graduation.

LICENSURE

Per the Accreditation Review Council on Education in Surgical Technology and Surgical Assisting, the student must sit for the national certification examination to become a Certified Surgical Technologist (CST) prior to graduation.